

WORKSHOP BOOKING FORM

Details

Name _____	
Address: _____	

Tel: _____	Mob: _____
Email: _____	

Workshop: _____ **Date:** _____

Gift Voucher ☐ (tick box)

Emergency Contact - to be used in cases of emergency only

Name _____
Relationship _____
Contact number: _____

Level of Photography: *beginner / amateur / experienced*

Preferred method of capture: *film / digital compact / digital SLR*

Please tick if vegetarian ☐ (if lunch part of workshop)

How did you find out about Paul Miguel Photography?

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Payment

Deposit enclosed Cheques are to be made payable to '**Paul Miguel**'

I confirm I have read the conditions and terms of booking and accept them on behalf of the person named above.

Print Name _____ **Signed** _____ **Date** _____

Please return, with deposit to: Paul Miguel 35 Dawlish Terrace, Leeds, LS9 9HB

Conditions and Terms of Booking

1. A booking will be finalised once a booking form and deposit has been received and the booking is confirmed in writing or email by me (Paul Miguel).
2. Deposits are **non refundable**. The remainder of the balance will be due on the first day of the workshop. Unless notice of cancellation is received *14 days* prior to the balance payment date, the balance will remain due and payable.
3. Paul Miguel reserves the right to change the programme in the unlikely event of circumstances beyond control. Any significant alterations will be advised to you.
4. If a workshop is cancelled by me (Paul Miguel), **a full refund of the amount paid will be made**. Alternatively you may transfer your payment to another workshop date.
5. Group workshops will include lunch up to a maximum value of £10 per person.
6. 1:1 and 2:1 photography tuition will include lunch up to a maximum value of £15 per person.
7. 1:1 and 2:1 photography tuition will include the flexibility for **the client(s)** to change the agreed date **once** only.
8. Paul Miguel cannot be held liable for any loss or damage to personal items, or for personal accident and injury. You are advised to take out personal insurance if you deem necessary.